



Education and Service Grant Guidelines

What are the APMSA Partner Program Education and Service Grants?

The grants are made available for program/projects, *not individuals* that are executed for the current academic year and are not retroactive for past events. Grants may not be used for speaker honorariums. Grants are available in part due to the generosity of the APMSA Partners who strongly support the APMSA's efforts to promote and further educate podiatric medical students and the public about podiatric medicine.

There are two different types of grants available:

Education Grants: Programs or projects that enhance the overall educational experience at a podiatric college for the benefit of the student body and/or educate the surrounding local communities understanding and importance of good foot care and the role of a podiatrist. Examples of education initiatives are practice management, research, diabetes or wound care seminars, health fairs, or foot health month awareness.

Service Grants: Activities or programs that provide a service to the school's local community or organization by delivering goods or services to improve foot health and to emphasize the role of a podiatrist in the delivery of foot care. Examples of service initiatives are foot screenings, walkathons, health fairs, or "Shoes for the Homeless".

Who Can Apply?

Any podiatric medical college interested in receiving an APMSA grant(s) who meets the established criteria. Applicants must agree to strictly adhere to the grant terms/conditions outlined. Up to four applications may be submitted per school, however, a completed application for each event/program must be received and cannot exceed the maximum grant total of \$1,000 per podiatric medical college/program year. Payment is rendered after the event has taken place to ensure program requirements/criteria have been met.

Note: If you are looking for medical supplies, please consider utilizing one of our partners for donations.

How Do I Apply?

Complete an application and submit it to your school student body president for APMSA pre-screening and conditional approval. The student body president must submit all applications.

Email your completed application and supporting materials to Maddie Baker at maddie.baker@apmsa.org.

The APMSA Executive Director will review/approve all applications. The grant review process generally takes three (3) weeks, and the school president will be notified of the grant application status.



Two payments will be disbursed to the school: 50% upon approval of the application and the remainder upon successful completion of the grant requirements no later 90 days after the grant is approved. It is the responsibility of the grant applicant to notify the APMSA Executive Director of the successful completion of the requirements (documentation may be requested). Any portion of unused funds must be sent back to APMSA within 60 days of completion of the grant activity.

What are the Terms and Conditions?

- Submit to the APMSA Executive Director within 30 days after the grant program takes place, a report summary including final budget information, APMSA partner promotional activities, and program evaluation. Include collaterals.
- Grants are restricted to activities within the United States and to APMSA affiliated and related organizations and clubs. Speaker honorariums are not permitted.
- Write an article within 30 days of the grant initiative that is suitable for publication in APMSA's communications including high resolution digital photos.
- Strictly enforce APMSA's policy of no alcoholic beverages or illegal substances at the grant event or program.
- Must be for the benefit of student groups or the public, not for individual pursuits or efforts.
- Program/event must be completed during the academic year.

What Happens if Grant Guidelines Are Not Met?

Failure to comply with the Terms and Conditions may result in non-payment of the grant and/or your school will be ineligible for the following year's grant program awards.

What if I Have More Questions?

Contact Maddie Baker at maddie.baker@apmsa.org.

